

## ITEM CARD (SYLLABUS)

### Description of the course

Course code	Course name	<i>PREPARATION AND SUBMISSION OF DIPLOMA DISSERTATION</i>		
<i>IBF/O/I/S/H.53</i>		<i>PREPARATION AND SUBMISSION OF DIPLOMA DISSERTATION</i>		
Language	English			
Academic Year	2024/2025			
Subject of study	<i>International Business and Finance</i>			
Level of education (study)	<i>Level 1</i>			
Profile of education (study)	<i>General academic</i>			
Form of study	<i>Stationary</i>			
Semester / semesters	6			
Part of a course group	<i>H-Preparation of the diploma thesis and examination</i>			
Course status	<i>Compulsory</i>			
Form of classes, hours, ECTS points	Form of classes	Number of hours	Number of ECTS points	
	Other contact hours	10 [h]	10 ECTS	
	Classes without a teacher – student's own work	240 [h]		
	Seminar	[h]		
Relationship of subject	with the profile of education (study)	<i>Related to conducted scientific activity in the field of economics and finance</i>		10 ECTS
	with qualifications	-----		ECTS
	with discipline	Economics and finance		10 ECTS
Form of teaching	<i>Traditional - classes organized at the University</i>			
The criterion for the selection of students	All students of International Business and Finance			
Unit running the course	Department of Business and International Finance			
Coordinator	Prof. Sławomir I. Bukowski			
Faculty www address	<a href="http://weif.uniwersytetradom.pl">http://weif.uniwersytetradom.pl</a>			
E-mail, phone number of the coordinator	s.bukowski@uthrad.pl; 48 361 70 10			

### COURSE OUTCOMES, METHODS OF TEACHING AND VERIFICATION OF THE EDUCATION OUTCOMES

Purpose of the course:	Verify students have acquired the skills of using their knowledge from the first-cycle studies of International Business and Finance to solve practical or research problems important from the perspective of social sciences.
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Course teaching content:	<p>The course content is related to conducted scientific research.</p> <p>The seminar is completed subject to the submission of diploma dissertation.</p> <p><i>The assessment criteria of learning outcomes consist of the following elements:</i></p> <ul style="list-style-type: none"> <li>- convergence of the topic and subject of studies</li> <li>- correct formulation of the purpose and conclusions</li> <li>- achievement of the learning outcomes for International Business and Finance</li> <li>- correct structure and arrangement of the dissertation,</li> <li>- correct selection and use of sources</li> <li>- the formal aspects of the dissertation.</li> </ul> <p>The diploma examination at the first-cycle studies of International Business and Finance consists of:</p> <ul style="list-style-type: none"> <li>- presentation of the diploma dissertation, in particular, its objective, scope and conclusions arising from research,</li> <li>- answering a question on core subjects,</li> <li>- answering a question on the subject of studies,</li> <li>- answering a reviewer's question on the diploma dissertation</li> </ul> <p>The above questions are picked at random by students.</p> <p>First-cycle students of International Business and Finance pass their diploma examinations if they gain a minimum of fair grades for the examination components listed above.</p> <p>The diploma grade is determined as follows:</p> <ul style="list-style-type: none"> <li>- The average of the grades awarded in the course of studies – weighing 0.6</li> <li>- The average of the supervisor's and reviewer's grades for the dissertation - weighing 0.2</li> <li>- The average of the grades for the diploma exam – weighing 0.2</li> </ul>
Method of teaching:	<i>Not applicable</i>
Grading criteria, criteria for assessing learning outcomes, method of calculating the final grade:	<i>Not applicable</i>

Education outcomes for the course in relation to the subject outcomes and form of classes				Verification methods of learning outcomes (form check)	
Number of education outcome	Description of education outcomes for the subject (PEU) Student who has completed the course (W) knows and understands/(U) is able to /(K) is ready to:	Subject learning outcome (KEU)	Form of teaching delivery	Examination form	Form of verification
W1	Students have advanced knowledge about the subject matter of their diploma dissertations and the methods of their research	K_W01	Classes without teachers, Consultations	Submission of dissertation, diploma examination	Not applicable
W2	Students have advanced knowledge about the protection of intellectual property and copyright	K_W14	Classes without teachers, Consultations	Submission of dissertation, diploma examination	Not applicable
U1	Students are able to prepare for and write their diploma dissertations, where they use their knowledge of economics, finance, and related disciplines.	K_U01 K_U08	Classes without teachers, Consultations	Submission of dissertation, diploma examination	Not applicable
U2	Students are able to gather and select data necessary to assess and analyse developments to be covered in their	K_U05	Classes without teachers,	Submission of dissertation, diploma	Not applicable

	diploma dissertations		Consultations	examination	
K1	Students are aware of the levels of their knowledge, which they can use for their diploma dissertations	K_K01	Classes without teachers, Consultations	Submission of dissertation, diploma examination	Not applicable
K2	Students are aware of how important it is to follow the principles of ethics.	K_K05	Classes without teachers, Consultations	Submission of dissertation, diploma examination	Not applicable

Recommended reading, supplementary literature, teaching aids
Proper to the subject of diploma dissertation

Student workload needed to achieve the assumed learning outcomes - balance of ECTS points			
Participation in classes, activities	Student's working hours [h]		
	Other hours. Contact (IGK)	Classes without a teacher – student's own work (ZBN)	Classes
Participation in Lectures/ Seminars	X	X	.....[h]
Participation in Exercises/Laboratories	X	X	.....[h]
Participation in the Consultation	10[h]	X	X
Preparing to lectures/ exercises/seminars Preparation for an examination	X	240[h]	X
Summary of student's workload	10[h]/0,4 ECTS	240 [h]/ 9,6 ECTS	0[h]/ 0 ECTS
ECTS points for the subject	250 [h] / 10 ECTS		

Additional information and remarks
<p>For students with special needs, including those with disabilities and chronic illnesses, the methods and forms of verifying learning outcomes specified above (in the course syllabus) are appropriately adjusted to meet the individual needs of these students.</p> <p>"The detailed rules and rights of students with special needs, including those with disabilities and chronic illnesses, regarding participation, assessment, and examinations, are specified in the Study Regulations, Study Rules, and Procedures for Ensuring Accessibility of the Educational Process for Students with Special Needs, including those with disabilities and chronic illnesses."</p>