

## ITEM CARD (SYLLABUS)

### Description of the course

Course code		Course name	<b>PROSEMINAR</b>	
<i>IBF/O/I/NS/B1.32</i>			<i>PROSEMINAR</i>	
Language		English		
Academic Year		2024/2025		
Subject of study		<i>International Business and Finance</i>		
Level of education (study)		<i>Level 1</i>		
Profile of education (study)		<i>General academic</i>		
Form of study		<i>Extramural</i>		
Semester / semesters		<i>IV</i>		
Part of a course group		<i>B1-Compulsory courses specific to the field of study</i>		
Course status		<i>Compulsory</i>		
Form of classes, hours, ECTS points		Form of classes	Number of hours	Number of ECTS points
		Lecture	[h]	
		Exercises	10 [h]	
		Seminar	[h]	
Relationship of subject	with the profile of education (study)	<i>Related to scientific activity in the field of economics and finance</i>		0,5 ECTS
	with qualifications	-----		ECTS
	with discipline	Economics and finance		1 ECTS
Form of teaching		<i>traditional - classes organized at the University</i>		
The criterion for the selection of students		All students of International Business and Finance		
Unit running course		Department of Economic Policy and Banking		
Coordinator		Dr Joanna Bukowska		
Faculty www address		<a href="http://weif.uniwersytetradom.pl">http://weif.uniwersytetradom.pl</a>		
E-mail, phone number of the coordinator		<a href="mailto:j.bukowska@uthrad.pl">j.bukowska@uthrad.pl</a> (48) 361-74-98		

### COURSE OUTCOMES, METHODS OF TEACHING AND VERIFICATION OF THE EDUCATION OUTCOMES

Purpose of the course:	Prepare students to conduct research by introducing them to the basic methodology of economic sciences, the methods and techniques of research in the field of social sciences, in particular,
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	the discipline of economics and finance.
Course teaching content:	<p><i>The course content is related to scientific research.</i></p> <ol style="list-style-type: none"> <li>1. <i>The science classification of a field, area, discipline</i></li> <li>2. <i>The discipline of economics and finance in the classification of sciences</i></li> <li>3. <i>The nature and object of the discipline of economics and finance</i></li> <li>4. <i>The discipline of economics and finance and other scientific disciplines</i></li> <li>5. <i>Methods of research</i></li> <li>6. <i>Deductive and inductive reasoning in economics</i></li> <li>7. <i>Research at the level of Bachelor studies</i> <ul style="list-style-type: none"> <li>- <i>Choice of an area to study</i></li> <li>- <i>Choice of a subject to study</i></li> <li>- <i>Formulation of dissertation purpose / research hypotheses</i></li> <li>- <i>Planning of research</i></li> <li>- <i>Selection and review of literature</i></li> <li>- <i>Choice of research methods (literature review, analysis of facts and statistics, econometric modelling, economic analysis of business entities)</i></li> <li>- <i>Application of quantitative methods and interpretation of results.</i></li> </ul> </li> <li>8. <i>Structure of BSc dissertation</i></li> <li>9. <i>Presentation of research results - tables, graphs, diagrams, description</i></li> <li>10. <i>Expressing conclusions</i></li> <li>11. <i>Style and language</i></li> </ol>
Method of teaching:	<i>instructional methods (lecture including multimedia techniques with elements of discussion); practical methods (demonstration, analytical exercises)</i>
Grading criteria, criteria for assessing learning outcomes, method of calculating the final grade:	<i>The condition for passing the course is achieving all the required learning outcomes specified for the course. Written assignment – preparation of a subject for the diploma dissertation</i>

Education outcomes for the course in relation to the subject outcomes and form of classes				Verification methods of learning outcomes (form of verification)	
Number of education outcome	Description of education outcomes for the subject (PEU) Student who has completed the course (W) knows and understands/(U) is able to /(K) is ready to:	Subject learning outcome (KEU)	Form of teaching delivery	Examination form	Form of verification
W1	Has basic knowledge about the nature of economic sciences and their position in the scientific system, in particular, of social sciences and their relations to other sciences. Has basic knowledge about the evolution of views in the major schools of economics, from classic economics to key 20 <sup>th</sup> century currents.	K_W01 K_W02	Exercises	Graded pass	A task prepared for the diploma dissertation
W2	Knows the methods and tools of economic analysis and basic economic categories, models, and theories that can serve to describe structures, institutions and entities as well as processes in and among them.	K_W04	Exercises	Graded pass	A task prepared for the diploma dissertation
W3	Knows the techniques and tools of data	K_W05	Exercises	Graded pass	A task prepared

	acquisition proper to the description of economic phenomena				for the diploma dissertation
U1	Makes observations and interpretations of economic phenomena; analyses their links with diverse areas of economic activity	K_U01	Exercises	Graded pass	A task prepared for the diploma dissertation
U2	Collects and selects data required to assess and analyse phenomena in the economy	K_U05	Exercises	Graded pass	A task prepared for the diploma dissertation
U3	Uses basic theoretical knowledge of economics to describe and analyse the economic environment	K_U04	Exercises	Graded pass	A task prepared for the diploma dissertation
K1	Prioritises, identifies, and resolves dilemmas connected with tasks realised by themselves or others.	K_K01	Exercises	Graded pass	Discussion/ activity during the course

Recommended reading, supplementary literature, teaching aids	
<ol style="list-style-type: none"> <li>1. <i>Guidelines on the preparation of diploma dissertations, the faculty website;</i></li> <li>2. <i>George T.C., Research Methodology and Scientific Writing, Springer Nature, 2021;</i></li> </ol> <p><i>A detailed list of additional literature, web sources and teaching aids will be provided by a teacher during the first class</i></p>	

Student workload needed to achieve the assumed learning outcomes - balance of ECTS points			
Participation in classes, activities	Student's working hours [h]		
	Other hours. Contact (IGK)	Classes without a teacher – student's own work (ZBN)	Classes
Participation in Lectures/ Seminars	X	X	[h]
Participation in Exercises/Laboratories	X	X	10 [h]
Participation in Consultations	5 [h]	X	X
Preparing to lectures/ exercises/seminars Preparing for an examination	X	10 [h]	X
Summary of student's workload	5 [h]/ 0,2 ECTS	10 [h]/ 0,4 ECTS	10 [h]/ 0,4 ECTS
ECTS points for the subject	25 [h] / 1 ECTS		

Additional information and remarks
<p>For students with special needs, including those with disabilities and chronic illnesses, the methods and forms of verifying learning outcomes specified above (in the course syllabus) are appropriately adjusted to meet the individual needs of these students.</p> <p>"The detailed rules and rights of students with special needs, including those with disabilities and chronic illnesses, regarding participation, assessment, and examinations, are specified in the Study Regulations, Study Rules, and Procedures for Ensuring Accessibility of the Educational Process for Students with Special Needs, including those with disabilities and chronic illnesses."</p>